

Welcome to The Mackworth Hotel

Congratulations on your forthcoming wedding!

Choosing your wedding venue is an important decision and we hope you decide to spend your special day with us at the Mackworth.

The Mackworth is a converted 18th Century farm house, delightfully situated on the edge of the Derbyshire Peak District and set in superb grounds. Located in the medieval village of Mackworth, the venue is surrounded by the beautiful Derbyshire countryside and just two miles from Derby city centre. With superb reception and bedroom facilities, and with two rooms fully licensed for Civil Ceremonies, we can offer you the opportunity to enjoy your whole day in one location.

For your celebration, we are able to offer a choice of the Mackworth Suite which holds up to 200 people or the more intimate Pavilion Room, holding up to 60. Both rooms open out onto our beautiful grounds, perfect for guests to relax in and offering a stunning background for your wedding photographs.

We have 13 en-suite rooms, including family rooms, perfect for guests who wish to have the convenience of a bedroom at the wedding venue. For the happy couple we can offer our beautiful Bridal Suite, a perfect way to relax after the big day!

We know how stressful planning your wedding can be, so should you choose us for your special day you will receive the best in care and attention. We will guide you through every stage and offer advice on the most appropriate choices.

We can offer a totally bespoke wedding service to suit your taste and budget and can cater for all your needs from the flowers to the food. Our experienced Event Managers will look after you from your first meeting to discuss your individual requirements, right up until the big day.

You will find within this folder more information to help you make your decision but should you wish to discuss your needs further please don't hesitate to call us on **01332 824324**. Our Event Managers will be happy to have a chat with you and delighted if you'd like set up an initial no obligation meeting to look at our facilities and discuss your requirements further.



The Ceremony

As we hold a full wedding licence we can cater for both your ceremony and your reception.

We offer a range of options for ceremonies. We're fully licensed for:

Civil Marriages | Civil Partnerships | Naming Ceremonies | Renewal of Marriage Vows

The Mackworth Suite can accommodate up to 140 guests for your ceremony. We also have the Pavilion Room for more intimate ceremonies of up to 30 guests.

Should you wish to hold your Civil Ceremony with us, you can hire the Mackworth Suite for a charge of £250.

Once we have confirmed that we can accommodate you at The Mackworth, your Civil Ceremony must be booked directly through the Registrar at the Amber Valley Registry Office:

**Amber Valley Registration District,
Town Hall, Market Place,
Ripley DE5 3BT
Tel: 01773 841380**

To ensure your day goes without a hitch it's important that you check availability with both ourselves and the Registrar before confirming your date.

Fees at the time of going to press are shown below, these are paid directly to the Registrar:

**Monday to Saturday – £225
Sundays and Bank Holidays – £275
Marriage Certificate (on the day) – £3.50**

Please note that due to legal requirements, the Ceremony must be held in a room where no food or drink has been, or will be, served for one hour prior to the commencement of the Ceremony.



The Reception

Once you have made your commitment to each other we can of course accommodate your celebrations and you have a choice of two receptions rooms. The Mackworth Suite can hold up to 140 guests for a seated meal and 200 guests for a buffet, while the Pavilion Room can comfortably hold 30 guests seated and 60 for an evening buffet. For smaller celebrations, we can offer intimate dining in our à la carte restaurant.

We know how expensive weddings can be so we offer a range of wedding options to suit all tastes and budgets and can provide a flexible, tailor made package to ensure you celebrate your day in your way. Please speak to our wedding co-ordinator directly about any options you would like that are not part of our standard package.

Three Course Wedding Menu from £22.95 per guest* | Buffet Menu from £9.50 per guest* | Wedding Package from £850*

Included in our standard wedding package:

- Overnight accommodation for the Bride and Groom in our Bridal Suite with complimentary champagne
- A member of the management team who will undertake duties of Master of Ceremonies
- Fresh table flowers and colour co-ordinated napkins
- Ceremony room hire and Registrar interview room
- Use of a cake stand and knife

Accommodation

Following your celebrations some of your guests won't have too far to travel as we have 13 recently refurbished bedrooms they may wish to book. Rooms include flatscreen digital TVs, tea and coffee making facilities and luxurious new bedding. Prices start from just £69.95 per room and this includes our fantastic breakfast. Our beautiful Bridal Suite is provided to you complimentary on the night of your wedding.

If accommodation is required for your guests we recommend you reserve their rooms as early as possible to avoid disappointment as booking is subject to availability.

*2008 pricing. Please see "Wedding Menu Tariff" sheet for costs for other years.



Wedding Menu Tariff

Our menus include a range of dishes specially chosen by our catering team. When selecting your Wedding Breakfast we ask that all guests have the same main course and choose from a selection of two starters (including one soup) and two desserts. We can cater for vegetarians and special dietary requirements separately. For smaller weddings, we can offer you an area of the restaurant where your guests can choose from our à la carte dining menu overlooking our beautiful gardens.

Children are very welcome at the Mackworth Hotel and those aged five to twelve will be charged at 50% of the full menu price. Over twelve years old the full price will apply. For children under five we can offer simpler meals on request.

Wedding Breakfast

	2009	2010	2011
3 course	£23.95	£24.95	£25.95
4 course	£25.95	£26.95	£27.95
5 course	£28.95	£29.95	£30.95
6 course	£30.95	£31.95	£32.95

Wedding Buffets

	2009	2010	2011
Finger Buffet A	£9.95	£10.25	£10.50
Finger Buffet B	£12.50	£12.95	£13.25
Cold Buffet	£14.50	£14.95	£15.25
Gala Buffet	£17.95	£18.25	£18.50
Cheese and Biscuits	£3.95	£4.10	£4.25

Wedding Packages

2009	2010	2011
£950	£1000	£1050

Please see 'The Reception' page for details of what is included in the wedding package.

Reception Drinks

We can offer a range of reception drinks including Bucks Fizz, Champagne, wine and toast drinks. Pricing is subject to the bar tariff at the time of the reception.



Wedding Menu

Starters

Choice of Soup

Salmon Tian |

Smoked salmon layered with prawns and diced peppers bound in a sour cream and chive dressing

Chicken Liver Pâté |

Traditional pâté served with toast and butter

Prawn Cocktail |

Succulent prawns in a Marie rose sauce

Feta and Tomato Salad | (v)

Roughly diced feta cheese and tomatoes on a bed of mixed leaves

Stilton Mushrooms | (v)

Button mushrooms in a rich and creamy stilton and garlic sauce

Melon Fantasia | (v)

A fan of honeydew melon with fruits of the forest

Chicken and Bacon Salad |

Strips of chicken breast and bacon on mixed leaves with balsamic dressing

Fish Courses

Salmon Hollandaise |

A delice of salmon gently poached and served with hollandaise sauce

Plaice Veronique |

A fillet of plaice served in a classic white wine and grape sauce

Cod Duglere |

A cod loin gently poached and served masked in a rich tomato sauce

Cod Goujons |

Deep fried goujons of cod resting on a bed of mixed leaves with lemon mayonnaise

Extra Course

Sorbet to cleanse the palate

Main Course

Roast Beef |

Slices of roast beef served with a Yorkshire pudding and horseradish sauce

Roast Turkey |

Sliced roast turkey served with a chipolata, stuffing ball and cranberry sauce

Roast Leg of Lamb (£2.00 extra) |

Three medallions of lamb served with mint and cranberry gravy

Chicken Breast |

A supreme of chicken breast served in either wine and mushroom or chasseur sauce

Salmon Veronique |

A fillet of salmon served in a classic white wine and grape sauce

Cider Pork |

Two pork loin steaks cooked in a creamy apple and cider sauce

Vegetarian Selection | (v)

Ask about our chef's selection of vegetable dishes

Desserts

Home Made Fruit Pie

Fruit Crumble

Bread and Butter Pudding

Choice of Gateaux

Profiteroles

Brandy Snap Baskets

Cheesecake

Coffee and Mints £1.45 per person

Cheese and Biscuits

A selection of Stilton, Cheddar, Brie and Goat's cheese with biscuits, grapes and celery

Buffets

Finger Buffet A

A selection of sandwiches and open rolls

Pork pie

Sausage roll

Chicken kebabs

Vegetable samosas (v)

Cheese and pineapple (v)

Spring rolls (v)

Finger Buffet B

A selection of sandwiches and open rolls

Pork pie

Sausage roll

Chicken kebabs

Vegetable samosas (v)

Cheese and pineapple (v)

Quiche

Jacket potato wedges (v)

Spring rolls (v)

Cold Buffet

Sliced honey roast ham

Sliced roast beef

Sliced turkey

A selection of freshly made salads to include coleslaw, potato salad, pasta salad, rice dishes, green salads (v)

Buttered new potatoes (v)

Quiche

Egg mayonnaise (v)

Pickles (v)

Bread rolls and butter (v)

Gala Buffet

Sliced Roast beef

Glazed poached salmon

Dressed turkey

Glazed ham

Buttered new potatoes (v)

Quiche

Samosas and bhajees

Spring rolls (v)

Chicken kebabs

Coleslaw and potato salad (v)

Bread rolls and butter (v)

Cheese and Biscuits

A selection of Stilton, Cheddar, Brie and Goat's cheese with biscuits, grapes and celery



Planning Your Day

Your wedding day should be perfect, whether you want a traditional white wedding or something completely different. With so much to think about on your special day, we have compiled a countdown list to help you keep on top of everything.

12 months to 2 years ahead...

Plan your budget with your partner and your respective parents. It's your special day so think about the style and theme of your day, do you want it to be relaxed, formal, traditional or something completely different? Good venues book up fast so you will need to make a decision on venue and pay any deposits required. You will also need to apply for your marriage licence if necessary and visit your Registrar or Minister of Religion.

12 months to go...

Now is the time to be choosing your wedding dress and colour scheme and deciding who will be Bridesmaid(s), Best Man and Ushers. Other important things to be decided soon are the photographer and videographer, wedding transport, wedding cake, honeymoon and toastmaster, if required. You will also need to finalise your guest list and order invitations and save the date cards.

6 months to go...

You will need to organise your wedding gift list, if you are having one. Department stores usually have a gift service and they will help you arrange this. You will need to arrange your wedding dress fitting and outfits for the Groom and Attendants. By now you will have a good idea of the theme of your wedding so you will be able to choose your Bridesmaids' dresses, decorations, flowers and bouquets. You will also need to choose your wedding rings.

3 months to go...

It's time to send out the invitations with details of the gift list. You will also want to choose your wedding music and organise hairdressing and beauty appointments to ensure you look your best on your big day.

6 weeks to go...

Confirm reception numbers, menus and work out a seating plan. Finalise floral arrangements, wedding transport and confirm the honeymoon booking, checking all visa and passport requirements. You will also probably want to meet with your photographer and videographer to discuss the big day and choose your gifts for the Best Man and Bridesmaids.

10 days to go...

You will usually have a rehearsal of the service at the venue with the Best Man, Bridesmaids and Ushers and provide order of service sheets. The Bride will also need to take her headdress to the hairdresser, and practice her bridal makeup. The next week will fly by so you will also want to start packing for your honeymoon!

1 day to go...

Meet at the wedding venue to deliver final details. Finish any last minute honeymoon packing and lay out your going away ensemble. Try and delegate as much work as possible, put your feet up and relax, safe in the knowledge that all the hard work has been done and your big day tomorrow will be taken care of by our experienced and professional team.



Wedding Checklist

	Date	Contact Name	Telephone No	Tick
Agree budget				
Decide date and venue				
Book Registrar/Minister of Religion				
Secure reception venue				
Secure wedding venue				
Book entertainment				
Book photographer/videographer				
Book wedding transport				
Choose Attendants				
Finalise guest list				
Order invitations				
Choose wedding dress				
Decide on wedding cake				
Book honeymoon				
Order invitations and other stationery				

	Date	Contact Name	Telephone No	Tick
Organise wedding gift list				
Choose Groom and Attendants' outfits				
Buy Bridesmaids' dresses				
Select decorations and flowers				
Buy wedding rings				
Arrange stag and hen nights				
Send out invitations				
Choose wedding music				
Organise hairdressing and beauty appointments				
Confirm wedding numbers and menu				
Buy Attendants' gifts				
Confirm car hire, photographer and flowers				
Confirm honeymoon details				
Final wedding dress fitting				

